# **Contract Works Annual**

## **Project declaration**



## Important notice

This project declaration will form a key part of your ongoing contract of insurance with QBE Insurance and it is important that all material facts continue to be fully, frankly and accurately disclosed. If you are completing this form electronically, please open it using the latest version of Adobe Reader. Upon completion, print out the form and sign the declaration.

#### Jurisdiction

Except where the parties agree otherwise, the laws of New Zealand apply to this form and any dealings between the parties arising from this form. The New Zealand courts have exclusive jurisdiction in relation to any disputes that may arise.

| Name Insured | Broker |  |
|--------------|--------|--|
| Policy Numbe | Expiry |  |

We confirm that:

(i) There have been no material changes to the risk or to the information already provided to QBE for quotation purposes.(ii) After enquiry, we confirm that there has been no known or reported issues to date, or events that may give rise to a claim.

| A. Project details  |                              |                                      |                          |  |  |  |  |
|---|------------------------------|--------------------------------------|--------------------------|--|--|--|--|
| 1. Contract name  |                              |                                      |                          |  |  |  |  |
| 2. Contract site  |                              |                                      |                          |  |  |  |  |
| 3. Construction period  | Start date (dd/mm/yyyy)      |                                      | Finish date (dd/mm/yyyy) |  |  |  |  |
| 4. Maintenance period   | I. Maintenance period months |                                      |                          |  |  |  |  |
| 5. Works  | 5. Works                     |                                      |                          |  |  |  |  |
| Please describe the wo  | rks and what it will be use  | d for.                               |                          |  |  |  |  |
|   |                              |                                      |                          |  |  |  |  |
|   |                              |                                      |                          |  |  |  |  |
|   |                              |                                      |                          |  |  |  |  |
| B. Site details   |                              |                                      |                          |  |  |  |  |
| 1. Site   |                              |                                      |                          |  |  |  |  |
| Please describe the site  | e's contour, the water supp  | bly and the distance from the neares | t Fire Brigade.          |  |  |  |  |
|   |                              |                                      |                          |  |  |  |  |
|   |                              |                                      |                          |  |  |  |  |
|   |                              |                                      |                          |  |  |  |  |
| 2. Foundation/excavations   |                              |                                      |                          |  |  |  |  |
| (a) Depth   |                              |                                      | metres                   |  |  |  |  |
| (b) Purpose   |                              |                                      |                          |  |  |  |  |
| (c) Supported by  |                              |                                      |                          |  |  |  |  |
| Please provide plans (elevations as a minimum), a geotechnical report and other reports (if prepared), and tick to Enclosed indicate enclosure. |                              |                                      |                          |  |  |  |  |

| 3. Retaining walls:   |                     |                       |                                |             |                  |              |
|---|---------------------|-----------------------|--------------------------------|-------------|------------------|--------------|
| (a) Measurement   | Height              |                       | metres                         | Length      |                  | metres       |
| (b) Material  |                     |                       |                                |             |                  |              |
| Please provide plans (elevations as a indicate enclosure.   | minimum), a geoto   | echnical report and   | l other reports (if prepared), | and tick t  | 0                | Enclosed     |
| 4. Trenches:  |                     |                       |                                |             |                  |              |
| (a) Measurement   | Max depth           |                       | metres                         | Length      |                  | metres       |
| (b) Supported by  |                     |                       |                                |             |                  |              |
| Please provide plans (elevations as a indicate enclosure.   | i minimum), a geoto | echnical report and   | l other reports (if prepared), | and tick t  | 0                | Enclosed     |
| 5. Earthworks:  |                     |                       |                                |             |                  |              |
| (a) Description   |                     |                       |                                |             |                  |              |
| (b) Purpose   |                     |                       |                                |             |                  |              |
| (c) Volume to be moved  |                     |                       | (tick to indicate measure)     | cubic me    | etres            | cubic tonnes |
| 6. Pools/tanks  |                     |                       |                                |             |                  |              |
| Please describe the size, depth and p   | proposed materials  |                       |                                |             |                  |              |
|   |                     |                       |                                |             |                  |              |
| Does the contractor who will be und   | ertaking the work   | have at least five ye | ears' experience in such wor   | k?          |                  | Yes No       |
| 7. Sandwich panel:  |                     |                       |                                |             |                  |              |
| (a) What material is to be used?  | PIR EPS             | XFLAM Poly            | Phen Alucobond                 | other       |                  |              |
| (b) Please describe the use of sand   | dwich panel, and p  | rovide the percenta   | age of surface area of the wo  | orks that i | t will be used o | n.           |
|   |                     |                       |                                |             |                  | %            |
| If it constitures more than 35% of the surface area of the works, please provide plans illustrating usage, Enclosed and tick to indicate enclosure. |                     |                       |                                |             |                  |              |
| 8. Please describe works over three storeys high or with more than one underground level.   |                     |                       |                                |             |                  |              |
|   |                     |                       |                                |             |                  |              |
| Please provide plans (elevations as a minimum), a geotechnical report and any other relevant reports (if prepared), and tick to indicate enclosure. |                     |                       |                                |             |                  |              |
| 9. Construction   |                     |                       |                                |             |                  |              |
| Provide details on the materials being used for the:  |                     |                       |                                |             |                  |              |
| (a) frame   |                     |                       | (d) floor (other than ground   | ))          |                  |              |
| (b) exterior walls  |                     |                       | (e) roof                       |             |                  |              |
| (c) floor (ground)  |                     |                       |                                |             |                  |              |

10. Please provide details of any special features or risks that QBE should know about.

# C. Sums insured

| (a) Principal-supplied materials       Image: Construction of the strain storage (off contract site)       Image: Construction construction       Image: Construction construction construction       Image: Construction construction construction       Image: Construction construction   | 1. Contract Value   |                   |     | Replaceme    | NZD                        |                  |      |  |  |
|---|---|-------------------|-----|--------------|----------------------------|------------------|------|--|--|
| A b reaction of the transitIIIIIII(a) Transit(a) $A = pre-agreed(b) (b) (b) (b) (b) (c) (c) (c) (c) (c) (c) (c) (c) (c) (c$   | 2. Limits and sub-limits required   |                   |     |              |                            |                  |      |  |  |
| (a) Materials in storage (off contract site)       (b)       A       → → → → → → → → → → → → → → → → → → →  | (a) Principal-supplied materials  |                   |     | As pre-agree | d OR for t                 | his project only | NZD  |  |  |
| Independent of the set of t | (b) Transit   |                   |     | As pre-agree | d OR for t                 | his project only | NZD  |  |  |
| and control of debrisandand control of debrisandand control of debrisand(e) Removal of debris $X$ <   | (c) Materials in storage (off contract site)  |                   |     | As pre-agree | d OR fort                  | his project only | NZD  |  |  |
| Image: constructionImage: constr   | (d) Protection costs  |                   |     | As pre-agree | d OR for t                 | his project only | NZD  |  |  |
| index       index <th< td=""><td>(e) Removal of debris</td><td></td><td></td><td>As pre-agree</td><td>d OR for t</td><td>his project only</td><td>NZD</td><td></td><td></td></th<>  | (e) Removal of debris   |                   |     | As pre-agree | d OR for t                 | his project only | NZD  |  |  |
| (h) Increased costs during reconstruction       a       As pre-agreed       OR for this project only       NZD         (i) Expediting expenses       a       As pre-agreed       OR for this project only       NZD         (j) Temporary buildings       t       a       pre-agreed       OR for this project only       NZD         (j) Temporary buildings       t       a       pre-agreed       OR for this project only       NZD         (k) Existing property (if required)       t       a       pre-agreed       OR for this project only       NZD       Image: Comparison only         (k) Existing property (if required)       Replacement value       NZD       Sum insured       NZD       Image: Comparison only       NZD       Image: Comparison only       NZD       Image: Comparison only       NZD       Image: Comparison only       Image: Comparison only       NZD       Image: Comparison only       Image: Comparison only       Image: Comparison only       NZD       Image: Comparison only       Image: Com   | (f) Professional fees   |                   |     | As pre-agree | d OR fort                  | his project only | NZD  |  |  |
| Image: constraint of the sequence of the sequ | (g) Increased costs during construction   |                   |     | As pre-agree | d OR for t                 | his project only | NZD  |  |  |
| (a)       Image: Constraint of the equation of the equ                        | (h) Increased costs during reconstruction   |                   |     | As pre-agree | d OR fort                  | his project only | NZD  |  |  |
| (i) Existing property (if required)       Replacement value       NZD       Sum insured       NZD         (ii) Contents       Replacement value       NZD       Sum insured       NZD       NZD         (iii) Contents       Replacement value       NZD       Sum insured       NZD       NZD         (iii) Services       Replacement value       NZD       Sum insured       NZD       NZD         D. Existing property (optional)       Replacement value       NZD       Sum insured       NZD       NZD         1. Do you require cover for existing property       F       Sum insured       NZD       NZD       NZD         If 'Yes':       (a) Please indicate the type of cover you warder to the type of c   | (i) Expediting expenses   |                   |     | As pre-agree | d OR fort                  | NZD              |      |  |  |
| (i) StructuresReplacement valueNZDSum insuredNZD(ii) ContentsReplacement valueNZDSum insuredNZD(iii) ServicesReplacement valueNZDSum insuredNZDD. Existing property (optional)To you require cover for existing property.VE VE V   | (j) Temporary buildings   |                   |     | As pre-agree | d OR for this project only |                  | NZD  |  |  |
| Image: Contents         Replacement value         NZD         Image: Contents         NZD         Sum insured         NZD         NZD           (iii) Services         Replacement value         NZD         Sum insured         NZD         NZD         NZD         Sum insured         NZD         NZD           D.Existing property (optional)           I. Do you require cover for existing property:         Sum insured         NZD  | (k) Existing property (if required)   |                   |     | ·            |                            |                  |      |  |  |
| Image: constraint of the services         Replacement value         NZD         Sum insured         NZD         NZD           D. Existing property (optional)           1. Do you require cover for existing property:         Yes         No           If 'Yes':         (i) loss arising directly or indirectly from the Contract works         or         (ii) loss arising from any cause.         Ves         Ves  | (i) Structures  | Replacement value | NZC | )            |                            | Sum insured      | NZD  |  |  |
| D. Existing property (optional)     1. Do you require cover for existing property?   Yes No If 'Yes':  (a) Please indicate the type of cover you want:   (i) loss arising directly or indirectly from the Contract works   or (ii) loss arising from any cause.   | (ii) Contents   | Replacement value | NZC | )            |                            | Sum insured      | NZD  |  |  |
| Yes       Yes       No         If 'Yes':       (a) Please indicate the type of cover you want:       (i) loss arising directly or indirectly from the Contract works       or       (ii) loss arising from any cause.   | (iii) Services  | Replacement value | NZC | )            |                            | Sum insured      | NZD  |  |  |
| If 'Yes':         (a) Please indicate the type of cover you want:         (i) loss arising directly or indirectly from the Contract works       or         (ii) loss arising from any cause.  | D. Existing property (optional)   |                   |     |              |                            |                  |      |  |  |
| (a) Please indicate the type of cover you want:(i) loss arising directly or indirectly from the Contract worksor(ii) loss arising from any cause.   | 1. Do you require cover for existing property? Yes No   |                   |     |              |                            |                  |      |  |  |
| (i) loss arising directly or indirectly from the Contract works or (ii) loss arising from any cause.  | If 'Yes':   |                   |     |              |                            |                  |      |  |  |
|   | (a) Please indicate the type of cover you want:   |                   |     |              |                            |                  |      |  |  |
| (b) Please describe the work and advise if any walls, roofs or structured supports (internal/external/foundations) are to be removed.   | (i) loss arising directly or indirectly from the Contract works   |                   |     | or           | (ii) loss aris             | ing from any ca  | use. |  |  |
|   | (b) Please describe the work and advise if any walls, roofs or structured supports (internal/external/foundations) are to be removed. |                   |     |              |                            |                  |      |  |  |
|   |   |                   |     |              |                            |                  |      |  |  |

| (c) Please describe and advise the age of any structures and, if applicable, any contents and services for which you want cover. |
|--|
|--|

| Structures | Contents | Services |
|------------|----------|----------|
|            |          |          |
|            |          |          |
|            |          |          |
|            |          |          |
|            |          |          |
|            |          |          |

(d) Please provide a valuation report (if prepared), and tick to indicate enclosure.

Enclosed

### Declaration

I declare that all answers and statements in this project declaration are correct and complete in every respect, and agree that this declaration shall form the basis of, and be incorporated into, the contract of insurance which I have with QBE Insurance (Australia) Limited, New Zealand Branch.

Where this project declaration is signed by the broker on behalf of the insured, the broker declares that he/she has the insured's permission to sign on the insured's behalf; that the answers and statements contained above have been provided by the insured and are true, correct and complete in every respect; that the insured understands QBE is entitled to treat this project declaration as if it had been signed by the insured; and that a copy of the completed and signed project declaration will be sent to the insured as soon as practicable.

| Signed by applicant | Date (dd/mm/yyyy) |  |
|---------------------|-------------------|--|
| Printed name        | Phone             |  |
| Position            | Mobile            |  |
| Email address       |                   |  |